

**CENTRA WELLNESS NETWORK
PROCEDURE 03.05 OUT OF NETWORK SERVICES**

I. PURPOSE STATEMENT:

Centra Wellness Network’s (CWN) Governing Body establishes and evaluates policies and related procedures as required by statutory and contractual obligations. CWN reserves the right in its sole discretion to adopt and implement policies and procedures that ensure a safe, functional and professional workplace that operates with integrity using person-centered focus and planning, trauma informed practices and respect of others, cultural sensitivity and transparency in communication and practice. Organizationally and in practice, CWN is responsive to the needs of clients, community and staff. Any statements and procedures are subject to review and/or unilateral change, modification, suspension or cancelation in whole or in part of any published/unpublished policies or procedures without notice and without having to give cause, justification, or consideration to any employee. Recognition of these rights and prerogatives of CWN is a term and condition of and maintaining employment. Policies and Procedures are approved by the Board and/or upon recommendation by the Executive Director or his/her designee.

II. APPLICATION:

Agency wide, including employees, affiliated providers and interpreters.

III. DEFINITIONS:

N/A

IV. POLICY STATEMENT:

The intent of this procedure is to ensure that Medicaid enrollees receive necessary Medicaid covered services.

V. PROCEDURES:

If Centra Wellness Network (CWN) providers are unable to provide medically necessary services covered under contract with Northern Michigan Regional Entity (NMRE), CWN will provide those services outside the Provider Network.

1. The out of network services will be adequate for the intended purpose.
2. The out of network services will be provided on a timely basis.
3. Covered services will be provided out of network for as long as CWN providers are unable to provide the covered service.
4. Any out of network providers must coordinate payment with CWN.
5. The cost to the client will not be more than the same service if provided in network.

VI. EXHIBITS:

N/A

VII. REFERENCES:

Authority and Related Directives Trace	
Federal	42§ CFR 438.206, 438.214; PL 105-33, BBA 438.206(b)(4),
State	MCL 400.111 (B)(12),
NMRE	Administrative Manual #05-01-009
County	Inter-local Agreement of December 1992 Section IX(j),
CARF	2018 CARF Behavioral Health Standards
Other	Board By-laws, Section 7.E.