

**CENTRA WELLNESS NETWORK
 PROCEDURE 03.13 COMPREHENSIVE ASSESSMENTS – RESIDENT RIGHTS IN
 SPECIALIZED RESIDENTIAL SETTING**

I. APPLICATION:

Agency Wide, including employees, affiliated providers and interpreters.

II. POLICY:

The Centra Wellness Network (CWN) Governing Board shall establish policies with related procedures to ensure clients are offered the rights afforded them pursuant to obligations under the Mental Health Code, Administrative Rules, contractual obligations with the Michigan Department of Health and Human Services, and the Interlocal agreement with Manistee and Benzie Counties, any other state and federal regulations, and pertinent accreditation criteria.

III. DEFINITIONS:

N/A

IV. PROCEDURE:

- A. Clinical assessment will be conducted to gather information to determine client eligibility for residential setting services.
 - a. The assessment will gather an adequate amount of information (e.g. educational history information) without duplicating information gathered to develop and appropriate plan of care and to subsequently provide appropriate and safe services.
 - b. The assessment is completed by a professional, consistent with provider qualification guidelines, within their scope of practice.
 - c. A number of standardized assessment tools are used to assist in the gather of information including, but not limited to: PECFAS, CAFAS, ADOS-2, ADIR, LOCUS, and SIS.
- B. Reexamination shall be a part of the required periodic review. It shall include diagnosis of a client’s physical and mental condition. Additional content shall be provided as necessary to provide treatment suited to the client’s condition. Clinical results of examinations and reexaminations shall be kept in the same record as a client’s written plan of service.

V. DISCUSSION OF INTENT:

The intent of this procedure is to ensure that all clients served by CWN will receive initial comprehensive physical, mental, and social assessments to be used as a means for determining appropriateness of residential placement prior to admission into specialized residential settings.

| Authority and Related Directives Trace | |
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| Federal | 42 CFR, Chapter 102, Subchapter IV, §9501, Bill of Rights, (C) (i-iv); 42 CFR 438.100 |
| State | 330.1752 (1)(n) |
| NMRE | Administrative Manual 07-01-014 |
| County | Interlocal Agreement of December 1992 Section IX(j) |
| CARF | CARF 2016 Behavioral Health, Section 1K. |
| Other | CWN Board By-laws, Section 7.E. |