



**CENTRA WELLNESS NETWORK  
PROCEDURE 03.13 COMPREHENSIVE ASSESSMENTS – RESIDENT RIGHTS IN  
SPECIALIZED RESIDENTIAL SETTING**

**I. PURPOSE STATEMENT:**

Centra Wellness Network's (CWN) Governing Body establishes and evaluates policies and related procedures as required by statutory and contractual obligations.

CWN reserves the right in its sole discretion to adopt and implement policies and procedures that ensure a safe, functional and professional workplace that operates with integrity using person-centered focus and planning, trauma informed practices and respect of others, cultural sensitivity and transparency in communication and practice. Organizationally and in practice, CWN is responsive to the needs of clients, community and staff.

Any statements and procedures are subject to review and/or unilateral change, modification, suspension or cancelation in whole or in part of any published/unpublished policies or procedures without notice and without having to give cause, justification, or consideration to any employee. Recognition of these rights and prerogatives of CWN is a term and condition of and maintaining employment.

Policies and Procedures are approved by the Board and/or upon recommendation by the Executive Director or his/her designee.

**II. APPLICATION:**

Agency Wide, including employees, affiliated providers and interpreters.

**III. DEFINITIONS:**

N/A

**IV. POLICY STATEMENT:**

The intent of this procedure is to ensure that all clients served by CWN will receive initial comprehensive physical, mental, and social assessments to be used as a means for determining appropriateness of residential placement prior to admission into specialized residential settings.

**V. PROCEDURES:**

- A. Clinical assessment will be conducted to gather information to determine client eligibility for residential setting services.
  - a. The assessment will gather an adequate amount of information (e.g. educational history information) without duplicating information gathered to develop an appropriate plan of care and to subsequently provide appropriate and safe services.
  - b. The assessment is completed by a professional, consistent with provider qualification guidelines, within their scope of practice.
  - c. A number of standardized assessment tools are used to assist in the gather of information including, but not limited to: PECFAS, CAFAS, ADOS-2, ADIR, LOCUS, and SIS.
- B. Reexamination shall be a part of the required periodic review. It shall include diagnosis of a client's physical and mental condition. Additional content shall be provided as necessary to provide treatment suited to the client's condition. Clinical results of examinations and reexaminations shall be kept in the same record as a client's written plan of service.

**VI. EXHIBITS:**

N/A

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**VII. REFERENCES:**

<b>Authority and Related Directives Trace</b>	
Federal	42 CFR, Chapter 102, Subchapter IV, §9501, Bill of Rights, (C) (i-iv); 42 CFR 438.100
State	330.1752 (1)(n)
NMRE	Administrative Manual 07-01-014
County	Interlocal Agreement of December 1992 Section IX(j)
CARF	CARF 2018 Behavioral Health Standards
Other	CWN Board By-laws, Section 7.E.