

**CENTRA WELLNESS NETWORK
PROCEDURE 03.17 FAMILY PLANNING**

I. APPLICATION:

Agency Wide, including employees, affiliated providers and interpreters.

II. POLICY:

The Centra Wellness Network (CWN) Governing Board shall establish policies with related procedures to ensure clients are offered the rights afforded them pursuant to obligations under the Mental Health Code, Administrative Rules, contractual obligations with the Michigan Department of Health and Human Services, and the Inter-local agreement with Manistee and Benzie Counties, any other state and federal regulations, and pertinent accreditation criteria.

III. DEFINITIONS:

Family Planning Services:

a specialized counseling service that focuses on values clarification and decision-making about such issues as marriage, sexuality, birth control, and childbearing.

IV. PROCEDURE:

- A. The individual in charge of the client's written plan of service shall provide notice to clients, their guardians, and parents of minor clients of the availability of family planning and health information services.
- B. Upon request of the client, guardian or parent of a minor client, staff shall provide referral assistance to providers of family planning services and health information.
- C. The individual in charge of the written plan will provide follow up to the referral and assure the coordination of services as appropriate, consistent with the standard procedure for the development of the individualized plan of services.
- D. Notice shall include a statement that mental health services are not contingent upon receiving family planning services.
- E. If a client during the course of treatment requests information in the areas of abortion, sterilization, or contraception, the individual in charge of the client's written plan of service shall make a referral to the appropriate agency whose mandates cover these areas.

V. DISCUSSION OF INTENT:

The intent of this procedure by CWN is to provide notice of availability of family planning and health information to client and make referrals when appropriate.

Authority and Related Directives Trace	
Federal	42 CFR §438.224; 42 CFR, Chapter 102, Subchapter IV, §9501, Bill of Rights, (2)(B)
State	MHC 330.1752 (1)(c)(f); Michigan Administrative Rule (AR) 330.7029
NMRE	Administrative Manual, Policy #07-01-014, Member Services
County	Interlocal Agreement of December 1992 Section IX(j)
CARF	CARF 2016 Behavioral Health, Section 1K.
Other	CWN Board By-Laws, Section 7.E.