




Present:				 <p style="text-align: center;">Centra Wellness NETWORK</p> <p style="text-align: center;">Provider Forum DATE: Monday, November 13th, 2017 LOCATION: CWN Administration Building 1:00 p.m.</p>	Page #
X	Erin, Centra Wellness Network	X	Jo, Autism Center		1 of 4
X	Kacey, Centra Wellness Network	X	Jon, Autism Center		
X	John	X	Karen, CWN CASPER Help		
X	Dani- Real Life Living Services	x	Hope, CWN Finance Team		
X	Kathy- Moore Living Connectio ns				
X	Mell				
X	Mary				
X	Monica- Spectrum				
Guests:					
Topics Discussed				Discussion/Decisions	Action/Responsible Party


Introductions	<p>-Introductions were made.</p> <p>-Erin gave a brief explanation of the format for the Provider Form. We will be meeting once a quarter. The first hour (or less) will be spent on information sharing, training and resource updates and discussion. The second hour will be for new contract orientation, contract questions, CASPER Help claims entry/questions, and things of that nature.</p>	
Approval of Agenda	<p>-Any additions?: None.</p> <p>-Erin noted Centra Wellness Network's website (http://www.centrawellness.org) has been updated. She reviewed the Provider section and content. She noted we are working on getting the CASPER log in link on our webpage, as well.</p>	
Training Opportunities	<p>-Erin noted that Improving MI Practices has developed online (free) trainings for direct care professionals. They recently launched a series of trainings for Direct Care Workers. This gives provider agencies a resource for their Staff, and is also a great resource for Independent Contractors. This can be found at: https://www.improvingmipractices.org/</p> <p>-Michigan Developmental Disabilities Institute (MDDI) offering free training for direct care professionals. (Wayne State University). They need to have a group of 20 or more to come to our area.</p>	

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	<p>Many topics are available. If CWN participates in those, we will let Providers know. Erin sent this information to Providers already, but if anyone needs it again, please let her know.</p>	
<p>CHAMPS Registration (Atypical Providers) Requirements</p>	<p>-Erin noted the 21st Century Cures act requires each State to have a system for tracking Medicaid providers and doing monthly background checks on anyone providing services that are Medicaid funded. The State is requiring atypical (non-professional) providers be entered into their CHAMPS system. We are still awaiting direction from the State with instructions for registering atypical. Once in effect, this will be required for payment.</p> <p>-Monica noted that Spectrum participated in a pilot program enrolling their Staff. She noted it was a difficult task, and that they had about 1600 direct care employees registered taking 15-20 minutes per employee. She stated a response letter is sent out afterwards regarding the Provider eligibility status.</p> <p>-Jo from the Autism Center of Northern Michigan noted they attempted to enter their Staff, but did not get far.</p>	<p>Once we have direction from the State, CWN will set up some clinics for independent provider's having any difficulty with CHAMPS enrollment.</p>
<p>Liability Insurance</p>	<p>-Erin wanted to be sure it is understood that Centra Wellness Network's liability insurance does not cover our Contract Providers. Contract Providers are liable for themselves, which is why we are encouraging everyone to obtain General or</p>	

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	<p>Professional Liability Insurance. Erin noted she has been getting feedback that it's been a challenge. If it creates a hardship for you in anyway, please call Erin to discuss it.</p> <p>-John shared that he had a good experience purchasing his liability insurance through Ford Insurance agency. He stated he had to pay some up front, and was able to finance the rest over an 8 month period without a lot of interest involved.</p>	
Direct Deposit	<p>-Discussed Centra Wellness Network's transition to 100% EFT (electronic funds transfer). Erin noted that starting this year, all new Providers will be required to utilize Direct Deposit. Previously established Providers, will be encouraged to sign up, as well.</p> <p>-John discussed his decision in becoming an LLC, and shared that information with the group. He also shared information on establishing a DBA.</p>	
Ideas for Future Forum Meetings	<p>-Discussion regarding future ideas for the Forum. Erin noted we could have training in specific areas that Providers are needing assistance with.</p> <p>-Jo and Jon of the Autism Center requested open discussion with Case Managers regarding things such as coding, form changes, how to accept new clients/referrals, etc.</p>	

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	<p>-Monica suggested ongoing discussion of Home and Community Based Waiver rules, noting they need to be in full compliance by March of 2019. It was noted that surveys have begun. Kathy noted some questionable information on some of the surveys, and Erin asked she highlight that and follow up with her or Joie.</p> <p>-Erin discussed the direct care worker wage pass through, noting rates are updated in CASPER to reimburse at the correct level effective 10/1/17. Contract addendums are forthcoming. Any claims already submitted will be reconsidered, and payment made for the difference.</p>	
CASPER Help	-Erin noted that someone had inquired about the turn around time for setting up Staff in CASPER. Per Karen, she tries to set up Staff in CASPER the same day she receives the request.	
	Meeting adjourned.	
Next Meeting	Monday, February 12th, 2018 1:00p-3:00p Benzie Community Resource Center Ingemar Johannson Conference Room (Lower Level)	