

**CENTRA WELLNESS NETWORK
PROCEDURE 03.12 CHANGE IN TYPE OF TREATMENT**

I. APPLICATION:

Agency Wide.

II. POLICY:

The Centra Wellness Network (CWN) Governing Board shall establish policies with related procedures to ensure consumers are offered the rights afforded them pursuant to obligations under the Mental Health Code, Administrative Rules, contractual obligations with the Michigan Department of Community Health, and it's Inter-local agreement with Manistee and Benzie Counties, any other state and federal regulations, and pertinent accreditation criteria.

III. DEFINITIONS:

N/A

IV. PROCEDURE:

- A. A client's written Individual Plan of Service (IPOS) will have a specific date or dates when the overall plan and if its sub components will be formally reviewed for possible modification or revision.
- B. The IPOS will be kept current and modified when indicated.
- C. Justification for a change from one type of treatment and care to another shall be in writing and made part of the IPOS and case record.
- D. A client will be informed orally and in writing of his or her clinical status and progress at reasonable intervals established in the individual plan of services in a manner appropriate to his or her clinical condition, when it is determined by his/her treatment team that he/she is ready for a change to another type of treatment and care, or has received the maximum benefit from the program. The reason(s) for a change in services, and expected benefits and risks of the change will be explained to the client, parents of a minor, or guardian. Written informed consent for changes will be obtained.
- E. If clients, parents, and guardians are not satisfied with the IPOS, the recipient, parent, and/or guardian may request and receive a review of the appropriateness of the type of treatment and care a client is receiving. This request will be made to the person designated to be responsible for implementing the plan. The treatment team will provide this review with participation of the client, parents, and/or guardian, and will be completed timely. (This procedure is outlined in CWN Policy 03.27 Services Suited to Conditions)

V. DISCUSSION OF INTENT:

The intent of this procedure is to ensure that all consumer, parents, and /or guardians served by CWN can request and receive a review of the appropriateness of the type of treatment and care being provided.

Authority and Related Directives Trace	
Federal	1974, Act 258 42 CFR Subchapter IV, Mental Health Rights and Advocacy, Section 9501. (C) (i), (ii), (iii), (iv)
State	MHC 330.712, 330.7152; AR 330.7199 (2)(j)
NMRE	03.00 Enrollee Rights
County	Interlocal Agreement of December 1992 Section IX(j)
CARF	CARF 2016 Behavioral Health, Sections 1K, 2C, and 2D
Other	Board By-laws, Section 7.E.